



Government of India
Ministry of Rural Development
National Rural Infrastructure Development Agency
5th Floor, 15-NBCC Tower, Bhikaji Cama Place
New Delhi -110066

NRIDA invites applications for appointment on Deputation/Contract basis as per the following:

S.No.	Name of the post	Mode of Recruitment	No. of post
1.	Director (Finance & Administration)	Deputation	01
2.	Deputy Director (Project/Technical)	Deputation/Contract	01
3.	Assistant Director (Project/Technical)	Deputation/Contract	02

Applicants applying on Contract basis should submit their applications only through email at **nridavacancies@gmail.com**. Applications for the post on deputation basis should be submitted through proper channel and accompanied with cadre clearance, vigilance clearance and certified copies of APARs of last five years.

The last date of receipt of application in NRIDA is 15.07.2022.

For detailed eligibility criteria and application format please visit website www.pmsgy.nic.in under ‘Advertisement/Circulars’ icon or <https://rural.nic.in> under ‘Advertisement/Tenders’ icon.

Director (F&A)

Eligibility Criteria for Director (F&A) in NRIDA

II. Director (F&A)	
Eligibility	Candidates should hold regular post in scale(s) as per the criteria given below in Central / State Government / PSUs / Autonomous Bodies: a) analogous post in Level 14 of 7th CPC Pay Matrix (pre-revised Pay Band-4 with Rs 10,000 Grade Pay) Or b) Equivalent post in Level 13 of 7th CPC Pay Matrix (pre-revised Pay Band-4 with Grade Pay of Rs.8,700) with 4 years of regular service in the grade.
Educational/ Professional Qualification	A Graduate preferably a Post Graduate in Commerce/Business Administration/Humanities
Experience	Should have about 10 -15 years experience in Finance and Administration in Central Government, fully conversant with Finance Planning and Management, Budgeting, Audit and Accounts, Administration and Establishment Matters
Age	Preferably around 40-45 years of age but not above 56 years of age.
Remuneration for deputationist	Level 14 of the Pay Matrix as per 7 th CPC + all other allowances as per GOI rules

Dy. Director (Project / Tech)	
Eligibility (for deputationist)	<p>Candidates should hold regular post in scale(s) as per the criteria given below in Central / State Government / PSUs / Autonomous Bodies:</p> <p>a) analogous post in Level 12 of the 7th CPC Pay Matrix (pre-revised Pay Band-3 with Rs 7,600 Grade Pay)</p> <p style="text-align: center;">Or</p> <p>b) post of Executive Engineer or equivalent in Level 11 of the 7th CPC Pay Matrix (pre-revised Pay Band-3 with Grade Pay Rs.6600) with minimum 3 years of regular service in the grade</p> <p style="text-align: center;">Or</p> <p>c) post of Assistant Executive Engineer or equivalent in Level 10 of the 7th CPC Pay Matrix (pre-revised Pay Band-3 with Grade Pay Rs. 5400) with minimum 5 years of regular service in the grade.</p>
Educational Qualification	A degree in Civil Engineering preferably a Post Graduate or equivalent degree.
Experience	The officer should have a minimum of 5 years experience in Civil Engineering works related to the field of activity in road construction. Conversant with Project Appraisals, Monitoring and evaluation of projects, technical specification etc. in road construction in any Central/State Govt.
Age (for deputationist)	Around 30-45 years but not above 56 years
Remuneration (for deputationist)	Level 12 of 7 th CPC pay Matrix + all other allowances as per GOI rules

Dy. Director (Project /Technical) on contract basis	
Educational / Professional Qualification	A degree in Civil Engineering preferably a Post Graduate or equivalent degree.
Eligibility	<p>Candidates retired in scale (s) as per the criteria given below in Central / State Government / PSUs / Autonomous Bodies:</p> <p>a. In Level 12 of the 7th CPC Pay Matrix(pre-revised Pay Band-3 with Rs 7,600 Grade Pay)</p> <p style="text-align: center;">Or</p> <p>b. post of Executive Engineer or equivalent in Level 11 of the 7th CPC Pay Matrix(pre-revised Pay Band-3 with Grade Pay Rs.6600) with minimum 3 years of regular service in the grade</p> <p style="text-align: center;">Or</p> <p>c. post of Assistant Executive Engineer or equivalent in Level 10 of the 7th CPC Pay Matrix (pre-revised Pay Band-3 with Grade Pay Rs. 5400) with minimum 5 years of regular service in the grade.</p>
Experience	The officer should have a minimum of 5 years experience in Civil Engineering works related to the field of activity in road construction. Conversant with Project Appraisals, Monitoring and evaluation of projects, technical specification etc. in road construction in any Central/State Govt.
Age	Maximum age limit for consultants will be 62 years and hiring can be done initially on contract basis for one year which can be extended further if work is found satisfactory.
Remuneration	Remuneration will be paid as per Office Memorandum 3-25/2020-E.IIIA dated 09.12.2020 issued by Department of Expenditure, Ministry of Finance, Government of India.

Asstt. Director(Project/Technical)	
Eligibility (for deputationist)	<p>Candidates should hold regular post in scale(s) as per the criteria given below in Central / State Government / PSUs / Autonomous Bodies:</p> <p>a) analogous post in Level 11 of the 7th CPC Pay Matrix 11 (pre-revised Pay Band-3 with Rs 6,600 Grade Pay)</p> <p style="text-align: center;">Or</p> <p>b) post of Assistant Executive Engineer or equivalent in Level 10 of the 7th CPC Pay Matrix (pre-revised Pay Band-3 with Grade Pay Rs.5400) with minimum 4 years regular service in the grade</p> <p style="text-align: center;">Or</p> <p>c) post of Assistant Engineer or equivalent in Level 9 of the 7th CPC Pay Matrix (pre-revised Pay Band-2 with Grade Pay Rs. 4800) with minimum 7 years regular service in the grade.</p>
Educational Qualification	A degree in Civil Engineering, preferably a Post Graduate or equivalent degree.
Experience	The Officer should have a minimum of 5 years experience in Planning, Construction, Quality Control and Maintenance of Roads/Highways.
Age (for deputationist)	The Officer to be considered should be preferably around 30-45 years but in any case not above 56 years of age.
Remuneration (for deputationist)	Level 11 of 7 th CPC Pay Matrix + all other allowances as per GOI rules.

Consultant/AD (Technical) (On Contract Basis)	
Eligibility	<p>Candidates retired in scale (s) as per the criteria given below in Central / State Government / PSUs / Autonomous Bodies:</p> <p>a. In Level 11 of the 7th CPC Pay Matrix 11 (pre-revised Pay Band-3 with Rs. 6,600 Grade Pay)</p> <p style="text-align: center;">Or</p> <p>b. Post of Assistant Executive Engineer or equivalent in Level 10 of the 7th CPC Pay Matrix (pre - revise Pay Band - 3 with Grade Pay Rs. 5400) with minimum 4 years regular service in the grade</p> <p style="text-align: center;">Or</p> <p>c. Post of Assistant Engineer or equivalent in Level 9 of the 7th CPC Pay Matrix (Pre-revised Pay Band-2 with Grade Pay Rs. 4800) with minimum 7 years regular service in the grade.</p>
Educational Qualification	A degree in Civil Engineering, preferably a Post Graduate or equivalent degree.
Experience	The Officer should have a minimum of 5 years experience in Planning, Construction, Quality Control and Maintenance of Roads / Highways.
Age	Maximum age limit for consultants will be 62 years and hiring can be done initially on contract basis for one year which can be extended further if work is found satisfactory.
Remuneration	Remuneration will be paid as per Office Memorandum 3-25/2020-E.IIIA dated 09.12.2020 issued by Department of Expenditure, Ministry of Finance, Government of India.

**Format of Application for engagement of retired officers as Consultant in
National Rural Infrastructure Development Agency**

Passport size Photograph

1. **Name**
2. **Father's Name**
3. **Date of Birth & Nationality**
4. **Date of entry into service**
5. **Date of retirement**
6. **Name of office from where he has retired**
7. **Mailing Address**
8. **Permanent Address**
9. **E-mail ID**
10. **Position held in last ten years**

Sl. No.	Designation, name of office/Ministry/ Department served and place of posting	Scale of pay and Grade Pay held	From	To	Brief nature of work performed

11. **Technical skills acquired, if any**

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/Experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
<p>5.1 Note: This column needs to be amplified to indicate 'Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/ Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualification Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	
<p>6.1 Note: Borrowing Departments are to provide their specific comments /views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied</p>	

7. Details of Employment, in chronological order – Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient

Office/ Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/Pay Scale of post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/ MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	B) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the			

<p>applications of such officer should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation</p>		
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details		
<p>11. Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p>		
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total emoluments
15. In case the applicants belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay in the Scale of Pay and rate of increment	Dearness Pay/ Interim relief/ other Allowances etc. (with break-up details)	Total emoluments
16.A Additional information , if any relevant to the post you applied for in support of your		

<p>suitability for the post.</p> <p>(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p>16.B Achievements:</p> <p>The candidates are requested to indicate information with regard to;</p> <p>(i) Research publications and reports and special projects</p> <p>(ii) Awards/Scholarships/Official Appreciation</p> <p>(iii) Affiliation with the professional bodies/institutions/societies and,</p> <p>(iv) Patents registered in own name or achieved for the organisation</p> <p>(v) Any research/ Innovative measure involving official recognition</p> <p>(vi) Any other information</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
<p>17. Please state whether you are applying for deputation (ISTC)/ Absorption/Re-employment Basis. # (Officers under Central/State governments are eligible only for Short Term Contract)</p>	
<p># (The option of 'STC' or Absorption or re-employment are available only if the vacancy circular specially mentioned recruitment by STC or Absorption or Re-employment).</p>	
<p>18. Whether belongs to SC/ST</p>	
<p>19. Whether the applicant is suffering from any serious disease.</p>	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on selection has been suppressed/withheld.

(Signature of the candidate)

Address -----

Date-----

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)