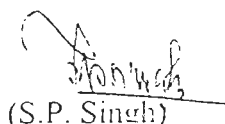


No. A-12014/1/2002-NRRDA
National Rural Roads Development Agency
(An Agency of the Ministry of Rural Development)
Government of India

Krishi Bhavan, New Delhi,
Dated the 9th February, 2004.

Subject: Minutes of the first Meeting of the General Body of the National Rural Roads Development Agency (NRRDA) held on 21st January, 2004 – Regarding.

A copy of the Minutes of the first Meeting of the General Body of the National Rural Roads Development Agency (NRRDA) held on 21st January, 2004 at Krishi Bhavan, New Delhi, under the Chairmanship of the Hon'ble Minister of Rural Development and President, NRRDA, is forwarded herewith for information and necessary action.



(S.P. Singh)

Under Secretary (Admn.), NRRDA
Tel No. 23070156

All the Members of the General Body

**Minutes of the first meeting of the General Body of the NRRDA
held under the chairmanship of
President, NRRDA (Minister of Rural Development) on
21st January, 2004 at 4 PM in Unnati, Krishi Bhawan**

Shri Kashiram Rana, President, NRRDA (Minister of Rural Development) welcomed the Members of the General Body. Thereafter, with the permission of the chair the circulated Agenda was taken up for discussion. (Speech of the President, NRRDA is attached as Annexure 1 & List of Members of the NRRDA who attended is in Annexure 2).

Item no. 1 – *To Note the Memorandum of Association and Rules and Regulations of the NRRDA*

The Director General, NRRDA gave a brief account of the registration of the NRRDA. General Body noted the Memorandum of Association and Rules and Regulations of the NRRDA.

Item no. 2 – *Ratification of Decisions of the President*

The General Body ratified the decisions of the President, NRRDA who exercising his powers had on 27.1.2003

- (i) approved the budget of the NRRDA for 2002-03 and 2003-04
- (ii) accepted the report of the Consultants engaged to suggest the organisational structure, recruitment system and conditions of service in the NRRDA
- (iii) appointed the seven Principal Technical Agencies and determined the tasks to be performed by them

The General Body also resolved that the Search Committee set up pursuant to the Consultant's report may, wherever appropriate, also co-opt one official from a Ministry / Governmental organisation dealing with the road sector in order to better spot the talent for appointment to the Agency on deputation basis.

Item no. 3 – *Report on the Activities of NRRDA*

The General Body noted the Report on the activities of NRRDA.

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Item no. 4 – Approval of Action Plan

- (i) The General Body noted the status of the action taken by the NRRDA upto 31.12.2003 pursuant to the Annual Plan Action for 2003-04
- (ii) The General Body approved the Annual Plan of Action for the NRRDA for 2004-05. The General Body however expressed its concern at the inability of some of the States to develop adequate capacity in order to execute the PMGSY Programme and resolved that capacity building at State level for management of the programme and at the PIU level for execution of the programme may be given special attention by the NRRDA, and adequate PMGSY funding support should be available for the purpose.

The General Body also considered the progress achieved in revising the Chapters on payment design and CD works for the Rural Roads Manual and resolved that this work may be given high priority. The General Body also resolved that activities of the NRRDA in sponsoring applied research may be further stepped up.

Item no. 5 – Draft Annual Report for the year 2001-02

The General Body considered the draft Annual Report of the NRRDA for 2001-02 and gave its approval.

Item no. 6 – Report on Account & Audit for the year 2001-02

The General Body noted the appointment of M/s Shyam S Gupta & Co., Chartered Accountants to audit accounts of the NRRDA. The General Body further considered the Balance Sheet and Audited Accounts of the NRRDA for the year 2001-02 and the Auditors Report thereon and gave its approval for the adoption of the Audited Accounts.

Item no. 7 – Draft Annual Report for the year 2002-03

The General Body considered the Annual Report of NRRDA for the year 2002-03 and approved the same.

Sharma

Item no. 8 – Report on Accounts & Audit for the year 2002-03

The General Body considered the Unaudited Balance Sheet, Profit and Loss Accounts (income and expenditure account) and Trial Balance of NRRDA for 2002-03. The General Body further noted that the accounts under currently under audit by M/s Shyam S Gupta & Co., Chartered Accountants who were appointed for the purpose and that the auditing is in an advanced stage and likely to be completed shortly. The General Body accordingly authorised the President of the Agency to accept the Balance Sheet and Audited Accounts of the Agency for 2002-03 as soon as 'Auditors Report is received.

Item no. 9 – National Quality Monitoring

The General Body appreciated the emphasis on quality accorded under the PMGSY but felt that the efforts of NRRDA to operationalise the third level of quality monitoring i.e., NQMs would be only successful if the first 2 levels of quality monitoring at PIU level and State level are adequately addressed. The General Body expressed its concern at the inability of the States to find resources for the purpose. The General Body resolved that the NRRDA should endeavour to move from "Quality Control" to "Quality Assurance" and further to "Total Quality Management" and that for this purpose the State Governments should be adequately funded under the PMGSY programme for operationalisation of the Quality Control System at the first and second levels of quality monitoring since quality was essentially the responsibility of the executing agency and National Quality Monitors could only give feedback on the quality but could not possibly control it during execution stage. The General Body further resolved that the Total Quality Management System may be administered by suitably strengthening the divisional set up in the NRRDA.

Item no. 10 – Principal Technical Agencies

The General Body noted the valuable services being performed by Principal Technical Agencies.

Sharma

Item no. 11 – Training & Human Resources Development

The General Body noted the activities being undertaken by NRRDA for training and human resources development.

Item no. 12 – Steps being taken to augment resources for PMGSY

The General Body noted the steps being taken to augment the resources for PMGSY.

Item no. 13 – Approval of revised budget estimates for the year 2003-04 and budget estimates for the year 2004-05

The General Body considered the revised Budget Estimates for 2003-04 and the Annual Budget for 2004-05 and approved the same.

Sum