

National Rural Roads Development Agency
Ministry of Rural Development, Government of India

Agenda for the 20th Meeting of the General Body scheduled for
19th December 2014

Item No.1	Confirmation of the proceedings of the 19 th meeting of the General Body held on 4 th February 2014																									
	Proceedings of the previous meeting held on 4 th February 2014 are placed at Appendix-I . Action taken on the Minutes is as follows: <table><tr><td>Item No.1</td><td>Confirmation of proceedings of the 18th meeting held on 26th July 2013</td></tr><tr><td>Item No.2</td><td>Ratification to the extension of term of M/s Rawla & Co as Statutory Auditors for the fourth year (FY 2013-14)</td></tr><tr><td>Item No.3</td><td>Approval of RE 2013-14 and BE 2014-15</td></tr><tr><td>Item No.4</td><td>Discontinuation of IIT, Powai as PTA / STA and appointment of new PTA coordinator.</td></tr><tr><td>Item No.5</td><td>Reimbursement of expenditure towards petty repairs of leased accommodation provided to deputationists.</td></tr><tr><td>Item No.7</td><td>Approval for extension of foreign tour.</td></tr><tr><td>Item No.8</td><td>Enhancement of remuneration of Chartered Accountant.</td></tr><tr><td>Item No.9</td><td>Addition in the delegation of financial powers to Director General</td></tr><tr><td>Item No.10</td><td>Extension of officers on deputation to NRRDA</td></tr><tr><td>Item No.11</td><td>Appointment of 3 more young engineers</td></tr><tr><td>Item No.12</td><td>Empanelment of new NQMs and performance review of the existing NQMs</td></tr><tr><td colspan="2">No further action is called for.</td></tr></table>		Item No.1	Confirmation of proceedings of the 18 th meeting held on 26 th July 2013	Item No.2	Ratification to the extension of term of M/s Rawla & Co as Statutory Auditors for the fourth year (FY 2013-14)	Item No.3	Approval of RE 2013-14 and BE 2014-15	Item No.4	Discontinuation of IIT, Powai as PTA / STA and appointment of new PTA coordinator.	Item No.5	Reimbursement of expenditure towards petty repairs of leased accommodation provided to deputationists.	Item No.7	Approval for extension of foreign tour.	Item No.8	Enhancement of remuneration of Chartered Accountant.	Item No.9	Addition in the delegation of financial powers to Director General	Item No.10	Extension of officers on deputation to NRRDA	Item No.11	Appointment of 3 more young engineers	Item No.12	Empanelment of new NQMs and performance review of the existing NQMs	No further action is called for.	
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Item No.2	Approval of Annual Account of NRRDA for 2013-14																									
	As per Rule 21(C) (iii) of the NRRDA Rules and Regulations, the Annual Audited Accounts of NRRDA for the year 2013-14 have been compiled and got audited from Chartered Accountants – M/s. Rawla & Co., appointed for the purpose (Appendix-II).																									

The salient features of the Accounts are :

During the year the opening balance was Rs.13.74 crores, Interest and Misc. Receipts were Rs. 1.16 crore and MoRD released a total grant of Rs .4398.40 crores (consisting of Rs. 3700 Cr- principal payment to NABARD + Rs. 670.46 Cr for NABARD interest+ Rs. 10.00 Cr grant to NRRDA + Rs. 17.93 Cr grant for World Bank) out of which expenditure was of Rs.4410.52 crores, thus leaving an unspent balance of Rs.2.78 crores at the end of the year. The details of Receipts & Expenditure incurred during the year for various activities are as below:-

Sl.No.	Purpose	Amount (in crore of rupees)	
		Receipts	Expenditure
1	Opening Balance: (i)Cash/Bank (ii) FDR	1.14 12.60	- -
2	For re-payment of loan to NABARD	3700.00	3700.00
3	For payment of interest to NABARD	670.46	670.46
4	Interest/Misc. Receipts.	1.16	-
5	For expenditure for NRRDA	10.00	22.06
6	For managing World Bank Project i.e. Technical Assistance under RRP II (Advances given to World Bank States for equipment and PMC).	17.93	17.93
7	Advances to SRRDAs/Institutions.	-	0.06
8	Closing Balance: (i)Cash/Bank (ii) FDR	- -	0.53 2.25
Total		4413.29	4413.29

Major audit observations are as given below:

During the year, the Agency has not recognized the following grant as income to match with related expenses which are treated as Unutilized Grant in Balance Sheet.

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expenses which are treated as Unutilized Grant in Balance Sheet.

a) For Project Management : Rs. 8,00,00,000/-
Consultant (WB)

b) For Equipment to States (WB) : Rs. 9,93,40,000/-

2. The agency has recognized the unutilized grant of Rs.4,43,25,893/-for World Bank Expenses which is utilized during the year.

3. The office Accommodation of Rs. 17,88,30,479. is yet to be registered before the Authority. The Sub Lease Deed is pending with Land and Development Officer, Ministry of Urban Development, Nirman Bhawan, New Delhi

4. E Procurement – NICS

NICS had earlier issued provisional Utilization Certificate in respect of E- Procurement system indicating balance available with them as Rs. 9,67,713.06 as on 31.03.2013, whereas during the month of April, 2014 NICS had delivered the final Utilization Certificate indicating the net amount refundable by them as Rs. 1,45,43,312/- as on 31.03.2014.

5. Advance payments are outstanding due to non receipts of Utilization Certificates / Related Bills.

S.N	Particular	2013-14	2012-13
1.	Advance payment to STA	60,000.00	5,20,100.00
2.	Advance for Lab Equipment	4,18,843.00	4,18,843.00
3.	Advance for Technical Development and Research work	5,73,773.00	24,58,033.00
4.	Advance for workshop and Conference	19,09,595.00	47,95,195.00

	5.	Advance Research & Development	3,27,000.00	16,33,353.00
	6.	Advance for Training	20,67,000.00	14,00,000.00
	7.	Advance for Training(W.B.)	35,82,700.00	50,000.00
	8.	Advance of contribution to professional bodies	19,82,030.00	0.00
	9.	Advance for Independent verification of performance and research	9,50,980.00	0.00
		Total	1,18,71,921.00	1,12,75,524.00
	<p>The audited Accounts together with the Audit Report and ATR thereon were placed before the Executive Committee of the NRRDA in its 35th Meeting held on 14th July, 2014. The Executive Committee resolved to place these before the General Body for adoption.</p> <p>The General Body is requested to consider the Audited Balance Sheet, Income and Expenditure Statement and Receipt and Payment Account and adopt the same.</p>			
Item No.3	Approval of Annual Report of NRRDA for the year 2013-14			
	<p>The Draft Annual Report for the year 2013-14 at Appendix-III, was placed before the Executive Committee of the NRRDA in its 35th Meeting held on 14th July 2014. The Executive Committee has recommended the Annual Report for placing it before the General Body in its next meeting.</p>			
Item No.4	Extension of deputation term of officers of NRRDA			
	<p>The deputation term of following two officers has ended as mentioned against their names .</p>			

	<p>➤ Dr. I. K. Pateriya, Director (Tech) - 25.11.2014</p> <p>➤ Shri Sunil Kukreja, Joint Director (F&A) – 29.11.2014</p> <p>A) Dr. I. K Pateriya, Director (Tech) has completed six years on deputation on 25.11.2014 keeping in view the critical functions being mandated for Director (Technical) and the proficiency with which Dr. I.K. Pateriya has performed these functions, NRRDA has requested his parent organization Deptt of Technical Education, Govt. of Maharashtra for consenting to the extension of his deputation by one year i.e. till November, 2015. The response of the State Govt is awaited. The NRRDA has issued the interim extension for one year beyond 25.11.2014 subject to consent from his parent organization. The 19th G.B. held on 9.2.2014, had approved the extension of Dr. I.K.Pateriya's deputation upto 25.11.2016.</p> <p>B) Shri Sunil Kukreja, Jt. Director (F&A) joined on deputation in NRRDA on 30th November, 2010 and present term of his deputation has ended on 29.11.2014. The officer has requested to allow him to continue till 27.5.2015 as he has to retire from his parent organization on 31.5.2015. His parent organization i.e. P.E.C. Ltd. has agreed to spare his services till 27.5.2015.</p> <p>The GB is requested to consider and approve the extension of deputation in case of both the officers beyond completion of their last deputation.</p>
Item No.5	Pay fixation of Shri N. C. Solanki, Director (Project-I)
	<p>Shri N. C. Solanki was on deputation as Director (Project-I) and retired from NRRDA on 31.08.2014. Shri Solanki is from the Rural Engineering Service of the Govt of Madhya Pradesh. He was granted permission to continue as Director (Project-I) for 4 months from 31.08.2014 to. 31.12.2014.</p> <p>The remuneration of Shri Solanki is fixed on the formula, last salary – Pension and the following allowances:</p>

	<p>DA : 107% of Basic Pay + Grade Pay</p> <p>HRA : 30% of Basic Pay + Grade Pay</p> <p>Transport Allowance : Staff Car provided.</p> <p>Entertainment Allow. : Rs. 1000/- p.m.</p> <p>Mobile Allowance : Rs.1500/- + taxes</p> <p>Newspaper Allowance : Rs. 700/- p.m.</p> <p>Medical Allowance : Full</p> <p>As per precedent a Director had been engaged after retirement in NRRDA for a brief period on the aforesaid remuneration.</p> <p>Shri Solanki has represented for the remuneration to be fixed @ Rs.1 Lakh per month, as the NRRDA is giving to Consultant (World Bank) (Rs. 1 Lakh per month + Rs.10,000/- Transport Allowance (in lieu of official vehicle).</p> <p>The G.B. is requested to kindly take a view on the representation of Shri Solanki & provide guidance whether to continue the remuneration which is offered by NRRDA or whether he should be granted Rs.1 Lakh per month + Rs.10,000/- transport allowance (in lieu of official vehicle) as is being given to a Consultant (World Bank) NRRDA.</p>
Item No.6	Upgradation of air travel as per Govt. of India orders
	<p>As per existing Bye-Laws of NRRDA the Directors are entitled to air travel by Economy class. It has been requested that their entitlement should be at par with those officers of Govt. of India who are drawing a grade pay of Rs. 10,000/-. The latest provision in OM No. 7(1)/E-Cord/2014 dated 20.10.2014 issued by M/o Finance, Deptt. of Expenditure is as under :</p> <p>"Para 2.4 (ii) while officers are entitled to various classes of Air Travel depending on seniority. Utmost economy would need to be observed while exercising the choice keeping the limitation of budget in mind. However, there would be no bookings in 1st Class".</p> <p>The GB is requested to approve to enhance at par with the officers of Govt. of India, on same grade pay, the entitlement of Air Travel of these officers in NRRDA who are drawing grade</p>

	<p>pay of Rs.10,000/- and above. However, any direction issued by Govt. of India from time to time with regard to the class of travel shall be implemented in NRRDA also.</p>
Item No.7	<p>Empanelment of new NQMs and Performance review of the existing NQMs</p> <p>As per the programme guidelines, a three tier quality control mechanism is operational under Pradhan Mantri Gram Sadak Yojana (PMGSY). Under the Third tier of quality mechanism, National Quality Monitors (NQMs) are engaged for carrying out inspection of works. The NQMs are selected by an independent Selection Committee on the basis of laid down selection criteria – Appendix IV. Similarly, the performance of the existing NQMs is reviewed regularly by NRRDA through an independent Committee.</p> <p>NRRDA has constituted two independent Committees, one for performance review of the existing NQMs and the other for empanelment of NQMs. The composition of both the Committees is given at Appendix V.</p> <p>▪ <u>Empanelment of new NQMs</u></p> <p>A meeting of the Selection Committee for empanelment of new NQMs was held on 9th June, 2014. Out of the 25 applications received, 7 did not qualify for want of sufficient experience in road sector. Out of the remaining 18, 12 candidates were recommended for empanelment and for the 6 candidates, additional post retirement experience details have been called for. This would be considered by the Selection Committee during its next meeting.</p> <p>▪ <u>Performance review of the existing NQMs</u></p> <p>The Selection Committee perused the cases of 20 NQMs and made the following recommendations:</p> <ul style="list-style-type: none"> ➤ 9 NQMs rated as outstanding and satisfactory may be retained. ➤ 7 NQMs rated as marginal may also be retained. ➤ 4 NQMs rated as unsatisfactory may be removed from the panel of NQMs.

	The above recommendations of the Selection Committee have already been ratified by the Executive Committee during its meeting held on 14 th July, 2014.
Item No.8	Present Status of active NQMs and Inspection carried out by NQMs in 2013-14 and 2014-15 (upto Sept. 2014)
	<p>Presently, there are 63 active NQMs – Annexure –VI. This also includes 7 NQMs graded as 'Marginal' by the last Performance Evaluation Committee held from 14-16 May, 2014. The marginally graded NQMs were informed on 16th June, 2014 that their performance in the coming three months would be put to further evaluation and their further continuance would be subject to attaining satisfactory level of performance during the observation period of three months.</p> <p>The Executive Committee during its meeting held on 14th July, 2014, while taking note of the performance review of the existing NQMs, advised that NQMs rated as 'outstanding' may be sent a letter of appreciation. Accordingly, letters of appreciation were sent to four NQMs on 25th September, 2014.</p> <p>During the year 2013-14, a total number of 3950 inspections were conducted by these NQMs against the annual target of 4300.</p> <p>Similarly, during the year 2014-15, upto 31st October, 2014, a total number of 2,444 inspections have been conducted against the annual target of 4300.</p>
Item No.9	Payment of Honorarium to NQMs
	<p>Presently, National Quality Monitors (NQMs) engaged for inspection of roads under PMGSY are paid honorarium @ Rs. 3,500/- for each day of inspection / duty in NRRDA as per the circular dated 28th June, 2012 – Appendix VII.</p> <p>Representations have been received from NQMs stating that their role involves, <i>inter-alia</i>, engaging PIU engineers and technical staff of contractors into quality discussions. The collective endeavour of all concerned is towards continuous improvement of quality assurance mechanism in the</p>

	<p>programme implementation. During the visit to a particular district of the State, the first and the last day, when inspections are not conducted, are mostly used for providing consultations and instructions to PIUs, Contractors and their staff. In their representations, the NQMs have stated that they should be paid honorarium for these days as well.</p> <p>However, to ensure that these consultations / instructions actually happen, NQMs will be asked to furnish details of these discussions / meetings / consultations in the inspection format under column 13 – Appendix VIII.</p>
Item No. 10	Overview of NRRDA's activities in 2014-15 (upto Oct. 2014)
	A power point presentation would be made before the General Body.
Item No. 11	Any other item with the permission of Chair
