

National Rural Roads Development Agency
Ministry of Rural Development, Government of India

Agenda for the 14th Meeting of the General Body on 24th August 2011

Item No. 1	Confirmation of the proceedings of the 13 th Meeting of the General Body held on 8 th December 2010		
	<p>The proceedings of the previous meeting held on 8th December 2010 are placed at <i>Appendix I.</i></p> <p><i>The Action Taken on the Minutes is as follows:</i></p> <table border="1" data-bbox="354 751 1502 1961"> <tr> <td data-bbox="363 751 574 1318">Power Point Presentation made on various aspects of PMGSY including Bharat Nirman at the outset.</td><td data-bbox="574 751 1495 1961"> <p><i>Views expressed / directions given by the General Body during the course of power point presentation on different issues and action taken thereon is as under:</i></p> <p>1. <i>President observed that clearance of projects exceeded eligible projects in terms of the number of habitations, new connectivity in kms and upgradation in kms. He desired that position in this regard should be reviewed and a suitable system should be adopted to address such situations.</i></p> <p>Action taken :</p> <p>While scrutinizing the projects, the number of habitations for New Connectivity and length of New Connectivity and Upgradation are now reviewed by Empowered Committee.. Since the Core Network is prepared on an estimated length, marginal variation in the length proposed for New Connectivity or Upgradation is possible.</p> <p>2. <i>President also desired that construction of requisite bridges should be a precondition for considering road proposals. He advised that bottlenecks in respect of roads alignment through forest land should be suitably</i></p> </td></tr> </table>	Power Point Presentation made on various aspects of PMGSY including Bharat Nirman at the outset.	<p><i>Views expressed / directions given by the General Body during the course of power point presentation on different issues and action taken thereon is as under:</i></p> <p>1. <i>President observed that clearance of projects exceeded eligible projects in terms of the number of habitations, new connectivity in kms and upgradation in kms. He desired that position in this regard should be reviewed and a suitable system should be adopted to address such situations.</i></p> <p>Action taken :</p> <p>While scrutinizing the projects, the number of habitations for New Connectivity and length of New Connectivity and Upgradation are now reviewed by Empowered Committee.. Since the Core Network is prepared on an estimated length, marginal variation in the length proposed for New Connectivity or Upgradation is possible.</p> <p>2. <i>President also desired that construction of requisite bridges should be a precondition for considering road proposals. He advised that bottlenecks in respect of roads alignment through forest land should be suitably</i></p>
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		<p><i>taken up with the Ministry of Environment.</i></p> <p>Action taken:</p> <p>An advisory letter and circular to all the States have been issued on the construction of CD Works, particularly Long Span Bridges both for fresh proposals and bridges which could not be proposed earlier while road works were sanctioned respectively.</p> <p>A letter No. P-14012/45/2004-Tech dated 9th February, 2011 has also been issued regarding sending of new project proposals duly incorporating CD works and with long span bridges, if any.</p> <p>A circular was also issued requesting the States to furnish data on missing bridges on already sanctioned roads.</p> <p>3. While discussing the Finance and Administration related issues, Secretary (RD) and AS&FA suggested that under service conditions possibility of providing accommodation should be explored so that better people come on deputation to NRRDA. DG informed that DDA is being approached for allotment of 10 flats to NRRDA.</p> <p>Action taken</p> <p>A separate Agenda Item (No.4) in this regard is being submitted in this meeting.</p> <p>4. President desired that Geographical Information System based network should be brought in place of conventional maps by the States. AS&FA suggested that NRRDA may prepare a panel of 10-20 such service providers which can be used by the States for engaging an agency for GIS network.</p>
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		<p>for such select roads, on heavy vehicles for which adequate legislation is also available. President desired that a proper system of funding such roads needs to be developed by States to ensure maintenance. Road specifications also need to be reviewed to improve safety standards.</p> <p>Action taken</p> <p>With a view to ensure that the completed roads are maintained to the required level, a mechanism has been put in place vide circular no. 1 dated 09th September, 2010 wherein the release of Programme fund after October 31st 2010 has been made contingent upon release of maintenance fund by the State Governments to the maintenance fund account of the respective SRRDAs.</p> <p>7. President felt that the Centre is providing full funds to the States for construction of roads but does not have any say in regard to taking up of road projects in the States. Complaints are received about certain areas remaining under connected and under developed. While sanctioning projects of a State balanced development should be ensured.</p> <p>Action Taken:</p> <p>With a view to incorporate the suggestions given by local community and the Hon'ble members of Parliament the in the Project Proposal, a circular dated 28th April (circular no. 3/2011) has been issues wherein the States have been requested to ensure that while submitting the proposal for clearance, appropriate proof should be appended regarding consultation with concerned Hon'ble Members of Parliament and prescribed format in this regard duly filled for considering the proposal.</p>
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		the PSU have been requested to submit financial quote for inspections. A pre-bid meeting has been organized on 05.08.2011. The financial bids received shall be opened on 30.08.2011.
	<i>Agenda Item No. 1 and 5</i>	<i>Confirmation of the proceedings of the 12th meeting of the General Body held on 8th December 2010.</i> Status of drawal and disbursement of RIDF loan from NABARD.
		<i>No action is called for.</i>
	<i>Agenda Item No. 2 & 3</i>	Adoption of the Audited Accounts of NRRDA for the year 2009-10. Approval of Annual Report of NRRDA for the year 2009-10.
		Annual Report including audited Annual Accounts, after the approval of GB have been laid in both the House of Parliament.
	<i>Agenda Item No.4</i>	Approval of Revised Estimates for 2010-11 and Budget Estimates 2011-12.
		The Revised Estimates (RE) for the year 2010-11 were approved by Executive Committee in its Meeting held on 23 rd November, 2010 and General Body in its 13 th Meeting held on 8 th December, 2010. Further on reviewing the trend of expenditure, there were demands for provision of further funds for the current year over and above the RE provisions under a few heads of Budget. The demands were met and expenditure incurred through re-appropriations with the approval of DG. A separate Agenda (Item no. 2) is also being placed before the Executive Committee.
	<i>Agenda Item No.6</i>	Ratification of the Amendment of provisions relating to honorarium and TA entitlements of NQMs in "Honorarium and TA Bye Laws for NQMs 2006".

		Claims of NQMs are being regulated accordingly. No action is called for.										
	Agenda Item No.7	Ratification of the Amendment in RRs for the post of Director, Joint Director, Dy. Director in NRRDA raising the upper age limit from present 55 years to 57 years.										
		Amendment is observed in such recruitment. No action is called for. As observed by GB for rationalizing the terms and conditions of deputationists and contractual employment to attract more qualified and professionals to come forward to join NRRDA, a separate Agenda Item (No. 4) is being placed in this meeting.										
	Minutes of the 13 th Meeting of the General Body were circulated amongst the members of the General Body. No comment has been received. General Body may confirm the proceedings of the previous meeting.											
Item No. 2	Adoption of the Audited Accounts of NRRDA for the year 2010-11.											
	<p>Rule 21 (c) (iii) of the NRRDA Rules and Regulations provides that the Executive Committee prepares, inter-alia, the Accounts of the Society for the consideration of the General Body. Accordingly, the Annual Accounts of NRRDA for the year 2010-11 have been compiled and got audited from Chartered Accountants - M/s. Rawla & Co., appointed for the purpose (Appendix II).</p> <p>An overview of the Audited Accounts is as under:</p> <table><tr><td>Total Receipts</td><td>(in Rs. Crore)</td></tr><tr><td>• OB (unspent balance as on 1.4.2011)</td><td>: 73.61</td></tr><tr><td>• Grant from MoRD</td><td>: 2033.56</td></tr><tr><td>• Others (including interest)</td><td>: 1.03</td></tr><tr><td>TOTAL</td><td>: 2,108.20</td></tr></table> <p>Total Payments</p>		Total Receipts	(in Rs. Crore)	• OB (unspent balance as on 1.4.2011)	: 73.61	• Grant from MoRD	: 2033.56	• Others (including interest)	: 1.03	TOTAL	: 2,108.20
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- Re-payment of principal : 900.00
amount of loan to NABARD
- Interest on loan to NABARD : 1,192.12
- Establishment & Administrative : 3.12
expenses
- Others (including e- : 6.79
Procurement, payment to
STAs/NQMs)

TOTAL : 2,102.03

Major Audit observations:

- Outstanding Advances due to non receipt of utilization certificate / related bills amount to Rs. 43.89 lakh.
- Office accommodation is yet to be registered by the Land Development Officer, Ministry of Urban Development, New Delhi.

The advancees were closely followed up as a result of which the amount of outstanding advances has come down from Rs. 1.23 crore, last reported year, to Rs. 43.89 lakh reported now and further to Rs.39.96 lakh at present.

For registration of office accommodation, the matter is regularly being pursued with NBCC, the seller of the accommodation. It has been informed by NBCC that the sub-Lease Deed between NRRDA and NBCC is pending with the office of L&DO for approval before registration. The matter came up for discussion of the committee of the occupants of NBCC Tower in its meeting held on 5.7.2011 where representatives of NBCC were also present. They confirmed that the matter is still pending with L&DO.

The other observations are not of any material value. The observations have no direct impact on the Accounts.

The audited Accounts together with the Audit Report and ATR thereon were placed before the Executive Committee of the NRRDA in its 24th Meeting held on 11th August, 2011. The Executive Committee resolved to place these before the General Body for adoption.

The General Body is requested to consider the Audited Balance Sheet and Income and Expenditure Statement and adopt the same.

Item No. 3	Approval of Annual Report of NRRDA for the year 2010-11.
	<p>The Draft Annual Report for the year 2010-11, placed at Appendix-III, was placed before the Executive Committee of the NRRDA in its 24th Meeting held on 11th August 2011. The Executive Committee has recommended the Annual Report for placing it before the General Body in its next meeting.</p> <p>The draft Annual Report for the year 2010 is submitted for consideration and approval of the General Body.</p>
Item No. 4	Rationalizing the terms and conditions of deputation and contractual employment.
	<p>The 13th meeting of General Body of NRRDA held on 8th December, 2010 had taken note of the fact that NRRDA was facing difficulties in getting persons on deputation and a need was felt for making the service conditions of NRRDA a bit more attractive. It was also suggested that the possibility of providing accommodation as a part of service conditions be explored so that more professionally qualified and experienced people could come forward for deputation to NRRDA. It was decided that a committee of officers in this regard be constituted to examine the existing service conditions and to make suitable recommendations.</p> <p>Accordingly, a Committee of officers chaired by the Director General, NRRDA held its first meeting on 14th February, 2011 (minutes of the meeting enclosed at Appendix). In its subsequent meeting held on 27th July, 2011, the Committee found that some of the main reasons for officers being reluctant to join NRRDA on deputation basis were as under:</p> <ul style="list-style-type: none"> ➤ NRRDA was not in a position to provide accommodation to officers coming on deputation to NRRDA as no accommodation was available with it, whereas they are generally provided accommodation by their respective Governments. ➤ The quantum of HRA admissible (30% of pay + GP) to them was inadequate to neutralize the high and rising rental cost of housing in Delhi. ➤ 10% (of pay + GP) Deputation (Duty) Allowance admissible to

officers coming on deputation was quite inadequate whereas some of the Government organizations provide attractive salary packages and better conditions of service.

Taking into account all the aspects and the imperative need to professionally strengthen the NRRDA, the Committee recommended for providing leased accommodation to deputationists on the pattern of NHAI, better pay packages and other facilities (Minutes are placed at **Appendix IV**).

An agenda item based on the above recommendations was placed before the Executive Committee in its 24th Meeting held on 11th August 2011. The executive Committee has recommended as under:

(1) Provision of leased accommodation to deputationists:

- (a) To arrange residential accommodation on lease basis at convenient locations for all the deputationists subject to rental ceilings and payment of License Fees by the deputationists on the pattern of the arrangements made in this regard by the NHAI for its employees. Appropriate terms & conditions of leased accommodation may be drafted in consultation with IFD.
- (b) Officers who do not opt for leased accommodation may be paid HRA at the existing rate of 30% of Basic Pay including Grade Pay.

(2) Provision of better pay package:

- (i) Officers coming on deputation to NRRDA from Central/ State Government Departments and Bodies may be given an option of :
 - (a) either to opt for the next higher pay scale (i.e. corresponding to the higher grade pay) than that of their pay of the existing post in his parent cadre (restricted to grade pay of Rs.10000) provided they have completed at least 3 years service in that post in the parent cadre.
 - or
 - (b) the pay scale/ grade pay of their parent cadre post plus deputation (duty) allowance @ 10% without any ceiling on the allowance and tenure as at present and in addition a personal pay in the range of Rs.1100 to 10% of Basic Pay (including the Grade Pay) to be decided by DG, NRRDA.
- (ii) Officers coming on deputation to NRRDA from Central/ State Public Sector Undertakings/ Bodies.

In case of an Officer joining NRRDA on deputation basis from a Public Sector

	<p>Undertaking/ Body where the Scales of Pay, Dearness Allowance and other perks are different than that of the Central Government, his total emoluments may be protected plus Deputation (Duty) Allowance @ 10% without any ceiling on the allowance and tenure as at present and in addition a personal pay in the range of Rs.1100 to 10% of his Basic Pay to be decided by DG, NRRDA.</p> <p>(ii) The above provisions will be subject to concurrence of IFD (MoRD) and also applicable to the existing deputationists.</p> <p>(iv) Executive Committee will be kept informed of the cases of the personal pay allowed to the deputationists.</p> <p>(v) The existing provisions in this regard in the NRRDA (Regulation of Pay & Allowances) Bye-Laws 2004 will stand amended accordingly.</p> <p>(3) Out of 7 posts of Joint Directors two posts may be up-graded as Additional Director.</p> <p>(4) In view of the pressing and inevitable need for augmenting the strength of Directors due to a number of additional activities and substantial increase in the work load, though the Executive Committee also recommended for increasing the number of post of Directors from present five to six, the matter will be separately examined on file and submitted to Hon'ble Minister of Rural Development & President of NRRDA.</p> <p>General Body may consider the above recommendations and approve.</p>
Item No. 5	<p>Ratification of the decision of engagement of support staff in NRRDA through a manpower service providing agency.</p>
	<p>NRRDA does not have its own regular staff and positions in it are manned through deputations or staff engaged through manpower service providing Agencies.</p> <p>The term of the existing service provider was expiring on 31st March 2011 as such a new service provider was to be engaged.</p> <p>Since NRRDA does not have its own regular personnel, all positions managed by deputation or with the persons provided by manpower service providers, availability of adequately qualified and well experienced persons in the rural road sector is utmost necessary which</p>

may not get ensured by following a routine procedures of engaging a service providing agency for making personnel available to NRRDA. DG therefore constituted a Committee of Directors of NRRDA to deliberate on all the aspects of the issue and make recommendations. The Committee, taking note of the requisite qualifications, specific nature of experience required for the jobs, remuneration trend in the market and past experience of NRRDA in this regard recommended three stage-fixed consolidated fee for each category of support staff. Further, the Committee while recommending selection of an individual for a position also recommends his fixed consolidated fee as per qualification and relevancy of the experience, to NRRDA needs, they possess. IFD, to whom the matter was referred to, had concurred in to the proposal. Accordingly, a new service provider has been engaged by following the procedure of competitive bids prescribed in the GFRs and subsequently staff engaged after making selection out of the candidates sponsored by the service provider.

The Committee also came across with the candidates found exceptionally good for NRRDA in terms of their relevancy of experience and qualification required in the Agency. The Committee therefore, recommended payment of special fee to such candidates in the range of Rs.1,000/- to Rs.3,000/-. The proposal has been concurred in by IFD, MoRD, with certain conditions such as the additional remuneration (Special Fee) may be allowed only in cases where the selected candidates possess strictly higher qualification and experience than those prescribed in the eligibility conditions. The norms for grant of Special Fee to support staff possessing additional qualifications and experience as per advice of IFD recommended by the Committee of Directors, constituted by DG, NRRDA, have been approved by the Hon'ble Minister, RD to be placed before the General Body in its next meeting for ratification.

The Agenda Item is submitted before the General Body for its ratification.

Item No. 6	Information about appointment of Directors & Joint Director on deputation basis.
	<p>As provided in the Memorandum of Association and Rules & Regulations of NRRDA no permanent appointment to NRRDA can be made. The personnel are to be obtained or engaged on deputation or hired on contract basis.</p> <p>Accordingly, constant efforts have been made to fill up the posts in the primary mode which is deputation. As on date 11 positions are manned by deputation and remaining 52 posts are managed through engagement of retired employees/support staff provided by a manpower service providing agency. Three posts of Director and one post of Joint Director were filled up on deputation/ foreign service terms during the period between November, 2010 and April, 2011, as shown below :-</p> <ul style="list-style-type: none"> i) Dr. D.T. Thube, Director (P-III) & CQC Joined on 02.02.2011 ii) Shri N.C. Solanki, Director (P-I) Joined on 14.02.2011. iii) Dr. K.M. Lakshmana Rao, Director (Tech) Joined on 1.04.2011. iv) Shri Sunil Kukreja, Joint Director (F&A), Joined on 30.11.2010 <p>One more vacant post of Director (Projects) has been advertised and the applications received are under process for selection.</p> <p>Three more posts of Joint/ Deputy Director for Projects, Technical and IT Division have been advertised in the Newspapers/ Employment News on 16.7.2011 inviting applications to be submitted within one month. Only one application has been received so far. The Executive Committee, while noting the appointments, desired re-advertisement of the post of Joint/ Deputy Director for Projects, Technical and IT Division with revised terms & conditions of deputation/contractual appointment as approved by General Body.</p>

	Submitted for kind information of the General Body.
Item No.7	Any other item with the permission of Chair
